

Skyward Educator Access

Reading a Grade Difference Report

Example 1) No GB Grade but there is a Posted Grade

Class	Student	Term	GB Grade	Posted Grade	Posted Date	Posted Time	Posted By
Teacher Name 9000/001	Jane Doe	SW1		75	01/23/13	11:13 AM	PEIMS

To add grade to your **GB Grade**: [CLICK HERE](#)

Example 2) There is a GB grade but no Posted grade

Class	Student	Term	GB Grade	Posted Grade	Posted Date	Posted Time	Posted By
Teacher Name 9000/002	John Doe	SW1	84		01/22/13	9:57 AM	TEACHER
9000/003	Mary Cruz	SW1	82	INC	01/22/13	9:57 AM	TEACHER

To add grade to the **Posted Grade**: [CLICK HERE](#)

Example 3) GB grade and Posted Grade do not match

Class	Student	Term	GB Grade	Posted Grade	Posted Date	Posted Time	Posted By
Teacher Name 9000/002	Mary Doe	SW1	69	70	01/22/13	9:57 AM	TEACHER
9000/004	John Doe	SW1	100	90	01/22/13	9:57 AM	TEACHER

If the **GB Grade** is correct: [CLICK HERE](#)

...OR...

If the **Posted Grade** (Report Card column in your gradebook) is correct: [CLICK HERE](#)

Example 4) No GB Grade but there is a Posted Grade Incomplete

Class	Student	Term	GB Grade	Posted Grade	Posted Date	Posted Time	Posted By
Teacher Name 9000/001	Jane Doe	SW1		INC	01/23/13	11:13 AM	PEIMS

To add grade to your gradebook: [CLICK HERE](#)

Example 5) To Change a Grade: [CLICK HERE](#)